



Avail Early Bird discount
@ ₹1000/- per Sq. Mtr;
till 01st August 2023.

14 - 17 March, 2024

India Expo Centre, Greater Noida, NCR Delhi

APPLICATION FOR PARTICIPATION

1. Name of the Company :

Address :

.....City/Pin

State : Telephone No.

E-mail :Website.....

Contact Person : Designation & Mob. No.

Executive Head : Designation & Mob. No.

PAN No. : TAN No

GST Registration No. :

2. Products Profile :

Exhibit Categories	
Process and machinery for the packaging of Food/ Confectionery/ Bakery/ Beverages/ Consumer Goods	Process and machinery for the packaging of Pharmaceuticals and Cosmetics
Packaging Machinery/ Packaging Means/ Industrial goods	Packaging Material/ Services/ Consumables

3. Space Required : m² Type : Shell Bare

For allocation of stall, 3 choices may be furnished

i) ii) iii)

Space Charges:

Shell Space (Minimum 09 m ²)	Bare Space (Minimum 18m ²)
Rs. 11,500/- per m ² + Govt. Taxes, as applicable	Rs. 10,500/- per m ² + Govt. Taxes, as applicable

Discounts:

(A) The Early Bird Discount @ ₹1000/- per sq. mtr., till 1st August 2023; remaining payment to be made as per Payment Schedule (Para 7 of Rules and Regulations for Participation).

(B) Motivation Discount @ ₹1500/- per sq. mtr., on booking of space by the exhibitors.

The discounts are admissible only on space charges.

***Membership Discount:** IPAMA Members are eligible for membership discount as per their tenure.

4. Electric Power required : KW (Power charges @ ₹ 500 /- per KW, per day)

5. Requirement of Compressed Air : Yes No

Charges for Compressed Air @ ₹ 20,000/- per connection, 450 cfm capacity Compressor at 7 bar (7 atm) pressure.

6. **Payment** should be remitted either through DD / PO / A/c Payee Multicity Cheque in favour of **IPAMA** or through **SWIFT Transfer / RTGS**.

a) DD / PO / A/c Payee Multicity Cheque, should be payable at par at Noida/ New Delhi only.

b) **Outstation Cheques are not acceptable.**

c) Bank Commission etc., if any, to be charged from participant's account.

For Bank Transfer, the details are given below:

■ **Account Holder's Name** : IPAMA

■ **Address** : Plot No. C-54, Sector- 62, Institutional Area, Noida-201307, INDIA.

■ **Name of Bank** : HDFC Bank **Account No.:** 50100606757160

■ **Address of Bank** : C-25, Stellar IT Park, Sector-62, Noida-201306, INDIA.

■ **Bank SWIFT Code:** HDFCINBB

■ **RTGS / NEFT / IFSC Code:** HDFC0002649

Payment Details :

(Rupees.....)

By DD / PO / A/c Payee Multicity Cheque at par No dated

drawn on Payable at

- Note :**
1. The Application Form, duly completed, along with requisite remittance should be sent to **IPAMA, Plot No. C-54, Sector-62, Institutional Area, Noida- 201307, India.**
 2. The Application Form can also be downloaded from IPAMA's website : www.printpackipama.com
 3. Tax or any other Govt. Taxes/levies, will be charged extra, on all payments.
 4. Minimum Shell Stall of 9m² will have three side Partition Walls of Prefabricated White Octonorm Sheet, each of 1m width, having 2.4m height, Fascia Headboard with Company Name, Floor Carpet, 5 Spot Lights with one 5 amp. Electric Socket Outlet, 1 Table, 2 Chairs and 1 Dustbin. The Shell in multiples of 9m² will be equipped on a pro-rata basis.
 5. For Mezzanine Floor 100% of Space Charges for Bare Space are payable extra, subject to approval of design by the Exhibition Committee/Architect.
 6. Requirement of additional power load should be informed latest by **15th February 2024**. After the cutoff date, no request of Power Load will be entertained.
 7. Minimum charges for Power Load will be for 5 days i.e. 1 day prior and 4 days of the exhibition.

IntraPac India 2024

Rules and Regulations for Participation

- Event:** IntraPac India 2024 - Complete Solutions for Packaging Industry.
- Venue:** India Expo Centre, Greater Noida, NCR Delhi
- Dates & Duration:**
14th - 17th March, 2024
From 10:00 hrs to 18:00 hrs on all days.

4. **Participation:**

Application for participation is to be made in the prescribed form. Approval of participation and exhibits will be at the sole discretion of IPAMA.

5. **Minimum Space Booking: 09 m² for Shell space:**

Package of facilities for built up stalls includes back and side partitions with prefabricated White Octonorm Sheet, each of 1m width, having 2.4m height, Fascia Headboard with Company Name, Floor Carpet, 5 Spot Lights with one 5 amp. Electric Socket Outlet, 1 Table, 2 Chairs and 1 Dustbin, electricity consumption for lighting, general security in Exhibition halls, general decoration in and around halls, general publicity for visitor promotion and one complimentary copy of the Business Visitors' Guide.

(A) Space allotment: -

The Space will be allotted to the exhibitors strictly as per the Priority Numbers. The allotted space cannot be shared with or reserved for any other exhibitor.

The exhibitor who wishes to join any other exhibitor at a later stage will have to surrender its own previous/earlier Priority Number.

Transferring/Reselling/Subletting/Exchange of space to a third party is not allowed & strictly prohibited. The original allottee of space will only be allowed to participate with its registered name. Otherwise, it will invite 100% penalty, as per the applicable tariff. The stand may also be cancelled.

The exhibitor will not be allowed to display products other than those of the Packaging segments of the industry.

6. **Catalogue Entry:**

Catalogue entry is complimentary. Data to be furnished by the participant latest by **15th February, 2024**, failing which the data available in the Application Form will be published in Business Visitors' Guide (BVG).

Data received after 15th February, 2024 may not be incorporated.

7. **Payment Schedule:**

- (A) 10% for Advance Booking
- (B) 25% by 15th July 2023.
- (C) 50% by 10th October 2023.
- (D) 100% by 15th February 2024, plus other charges like Electricity, Water, Compressed Air charges etc.

Note: (1) Early Bird discount will only be provided, if exhibitor makes 100% payment by 15th February 2024.

7.2 IPAMA reserves the right to change the stand location or to make certain changes, alterations, curtailments in the final allotments of stall areas with respect to that originally booked by the exhibitors.

7.3 Space once allotted will not be reduced.

8. **Cancellation of Space:**

8.1 In the event, that the participant:

a) Cancels its space booking;

or

b) Fails to meet any of the payment obligations

or

c) Fails to occupy space allotted to it by the opening time on the 1st day of the Exhibition.

IPAMA reserves the right to apply cancellation charges/fee (liquidated damages) on the total payable charges for the space booked by the participant, as under:

by 10th September 23 - 25% of invoice value

by 1st December 23 - 50% of Invoice value

by 28th February 24 - 100% of invoice value

8.2 Notwithstanding that IPAMA may re-sell or re-allocate the cancelled space by the participant, IPAMA shall be under no obligation to reimburse all or any part of the cancellation charges/fee.

8.3 **Reduction of Space:-**

The reduction of space, after the specified date, will amount to cancellation.

In case any company withdraws its participation, in any condition, the advance deposited amount of 10% will not be refunded. The advance amount will be treated as processing fee.

9. **Possession of Space:**

Possession of Space will be given only on receipt of full payment, including space charges, electricity and water charges etc. Possession of Bare space will be given 2 days and Shell Stall 1 day before the opening of the exhibition. Display will have to be completed 12 hours before the opening of the Exhibition.

Stand Fabrication:-

9.1 **Height:** The height of any wall/fixture/facia should not exceed 3.5 M from the floor, including the platform.

9.2 The Exhibitor must utilize only its allotted space. The aisle cannot be covered for any reason whatsoever.

9.3 **Two/three/four side open stands:** The Exhibitor can build wall only up to 40% of the aisle/open side (Single side length) at a maximum height of 3.5 M and rest 60% must be left open or may build wall/barricade maximum up to the height of 1 M.

- 9.4 The back side of the partition should be properly furnished & decorated by ply or board and painted, particularly the partition on the side of the neighboring stand so that it looks like a part of the Stand.
- 9.5 Any kind of change, without approval, in the Shell Scheme Stand is not allowed.
- 9.6 This is important for the exhibitors, who have opted for the Bare Space, that they must submit the Design and the Drawings of their Stall (floor plan & elevation) in 2D & 3D view (two- & three- dimensional views) showing the position of machines/exhibits, fittings, furniture and office cubicles etc., along with their dimensions in Meters for the approval of the organizer. Consequent upon rejection of the design by IPAMA, if any, it has to be resubmitted.
- Without approval of plan/design, Stand cannot be built.
- 9.7 All the Exhibitors, either Shell or Bare, must mention their Stand numbers on the front facia of their respective Stands.
- 9.8 Machines/Electrical Panel/hazardous materials must be placed at least 0.5 M away from the boundary of open sides of the stand and barricaded.
- 9.9 Mezzanine floor: The mezzanine would be charged extra at the rate of 100% of card rate of the mezzanine without any kind of discount. If the card rate is Rs.10,500 Per Sq.M, then the rate would be charged @ Rs. 10,500 per Sq.M + Govt. Taxes.
- The mezzanine floors are permitted only to exhibitors who have taken 150 Sq. M or more space. The mezzanine stands must be certified by a qualified professional engineer. The area of the mezzanine floor should not exceed 50% of the allotted stand area. The total height of the stand should not be more than 4.5 M.
- 9.10 Placement of Machines: The stands in which heavy Machines are to be displayed (which cannot be carried by hands), these must be placed at the stand, one day before the inauguration of the exhibition.
- Penalty Clause if any deviation is found in the aforesaid points:**
- 9.10.1 If it is found that the exhibitor has violated the rules, the penalty up to Rs. 1,00,000/- can be imposed.
- 9.10.2 To change the stand scheme, from bare to shell or vice versa, the organizer must be informed 15 days prior to the exhibition set-up. Otherwise, the expenses for set-up and dismantling will have to be borne by the exhibitor.
- 10 Operation of Stand:-**
- 10.1 No Stand will be left unattended during the exhibition. Staff of participants must be present at least half an hour before the opening of the exhibition.
- 10.2 No activity, which in the opinion of IPAMA amounts to nuisance or annoyance, will be caused by the participant. IPAMA shall have the right to take remedial action in such cases.
- 9.3 Usage of area outside the allocated space is not allowed and strictly prohibited.
- 11. Vacation of Space:-**
- Space in Halls will have to be vacated on 18th March 2024 failing which, participant will be required to pay penalty as prescribed by IPAMA i.e. (3 times of the Space Charges). IPAMA will have the right to remove the exhibits/materials etc., of the participant at the risk and cost of the participant.
- Storage of exhibits in the open area will not be permitted after the closure of the exhibition.
- 12 Compliance with Statutory rules:-**
- During pre-exhibition, exhibition and post-exhibition period, the participants will comply with the Government laws/rules for Safety, Fire, Environment / Pollution, Hazardous Materials and Labour etc.
- 13 Storage of Empty Cases:-**
- Empty cases will be allowed to be kept only in the space earmarked by the official Freight forwarder.
- 14 Security:-**
- IPAMA will make the general security arrangements. However, the participant will be responsible for the security of the exhibits and the stall. Participant will make security arrangements of his stall through Security Agencies registered with and approved by IPAMA.
- 15 Electricity:-**
- Shell Space** stand will have General Lighting. The participant booking Shell Space should give a written request to the organizer, in case extra light is required, either for machines or for any other purpose.
- Bare Space:** The participant booking Bare Space should include general lighting load as well as power load for running the machines while applying for Power requirement.
- One KW power is the minimum limit for any requirement or multiple thereof.
- The requirement for Power should be furnished online only.
- The excess connected load, other than the load applied for by the exhibitor, would be charged 10 times extra as penalty.
- 16 Fire Prevention:-**
- Participant may keep and maintain firefighting equipment within his stall as per safety regulations, if required.
- 17 Insurance:-**
- IPAMA will make General Insurance only for the Exhibition. However, the participant will also insure his exhibits and display material against loss, damage, theft, fire or any cause whatsoever. He will also obtain third party insurance cover for construction period, exhibition period and dismantling period.
- 18 Service Agencies:-**
- For cargo handling, clearance of exhibits, construction of stand, decoration, furniture, photo coverage, video coverage and plant supplies etc., services can be availed by the participant only from those contractors who are registered with IPAMA. No other contractors will be allowed to provide service in India Expo Centre, Greater Noida, NCR Delhi.

Under the conditions of force majeure, which also includes strike, lock-out, bandh or riot, IPAMA reserves the right to alter the opening dates and duration or even cancellation of the entire exhibition. In case of cancellation of the exhibition, the stall rental will be refunded to the exhibitor after deducting the proportionate costs already incurred by IPAMA. In the event of such postponement or cancellation, IPAMA shall not be liable to the participant for any losses or damages, consequential or otherwise, arising out of such postponement or cancellation.

There is no legal right of participation accruing to anybody. IPAMA has the sole discretion to deny participation to any applicant without assigning any reason.

I/We hereby agree to abide by the Rules & Regulations and agree to pay all the charges before taking possession of stand.

20.1 For Exhibitors: Entry into India Expo Centre by a representative of the participant will be on the basis of exhibitor passes.

20.2 Movement of Exhibits during Exhibition Period:

Entry of vehicles in India Expo Centre will not be permitted during exhibition hours. Vehicles carrying exhibits etc., may be allowed to enter India Expo Centre, up to 09:00 a.m. and after 7:00 p.m., with the prior approval of IPAMA.

20.3 Exit permit from IPAMA will be required for taking out any material out of India Expo Centre during the exhibition days. But exit will be allowed before 09:00 a.m. and after 7:00 p.m. only.

20.4 During dismantling period no exhibits/cases/display material will be allowed to be taken out of India Expo Centre without an Exit Permit. Exit Permit will be issued by IPAMA on production of Clearance Certificate, after the closure of the exhibition.

21 **Technical Specifications:-**

Please go through the Layout plan carefully and note the Load bearing Capacity of each Hall.

22 **Car Parking:-**

Cars/Vehicles will be parked in parking areas only earmarked for the purpose.

23 **Violation of Rules:-**

23.1 In the event of violation of the/these rule(s), IPAMA has the right to immediately close down the stall of the participant or take suitable action/measures to abate such violation and shall have the exclusive right to stop the participant's continuation in the exhibition. Also IPAMA shall have the right to cause cessation of the participant's right to exhibit.

23.2 IPAMA shall not be liable to the participant for any losses/damages, consequential or otherwise, arising out of such closure of the stall.

24 **Interpretation:-**

Regarding Interpretation of these Rules and Regulations, the decision of the General Secretary, IPAMA or his authorized nominee, shall be final and binding on the participant.

25 **Disputes:-**

Disputes, if any, arising out of participation in this exhibition shall fall solely within the jurisdiction of the Courts in Delhi / New Delhi, India.

Signature with Seal

Name in CAPITAL Letters:
.....

Designation

Date.....